



Welcome Sales Representatives to VET Spring 2023!

EVENT DATE & TIME

Friday, April 14, 2023

9:00 a.m. – 4:00 p.m. ET

Saturday, April 15, 2023

9:30 a.m. – 4:30 p.m. ET

All sessions take place in Eastern Time. Please refer to the [on-line program](#) for the most up to date times and sessions.

VIRTUAL EXHIBIT HALL SCHEDULE

Friday, April 14, 2023

9:00 a.m. – 4:00 p.m. ET

Saturday, April 15, 2023

9:30 a.m. – 4:30 p.m. ET

Attendees will have access to your booth starting April 7th until June 16th, 2023. They can view the videos or brochures that you display. The chat feature will only work during the actual event times, however, be sure to check for meeting requests regularly until the on-demand period has finished. Keep checking your dashboard for new sales leads too!

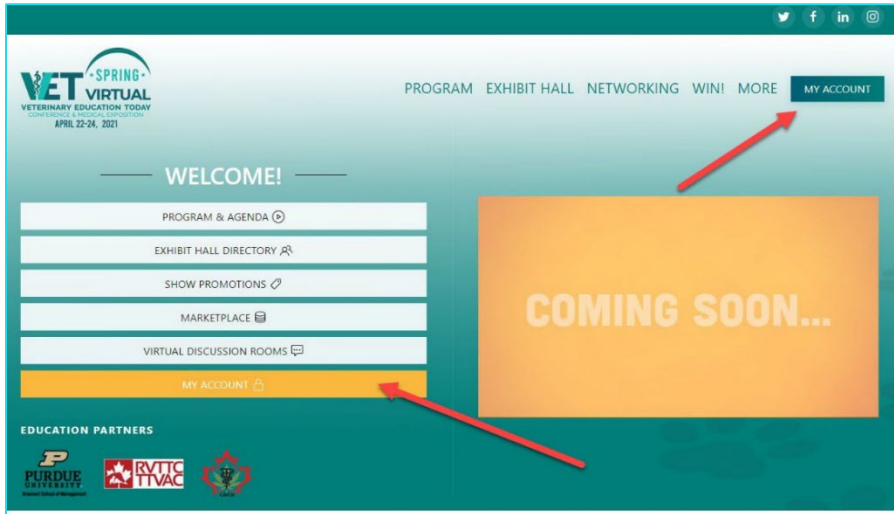
FOR SALES REPRESENTATIVES:

If you haven't already done so, click here [Exhibitor Staff Registration link](#) and register yourself as a Sales Representative.

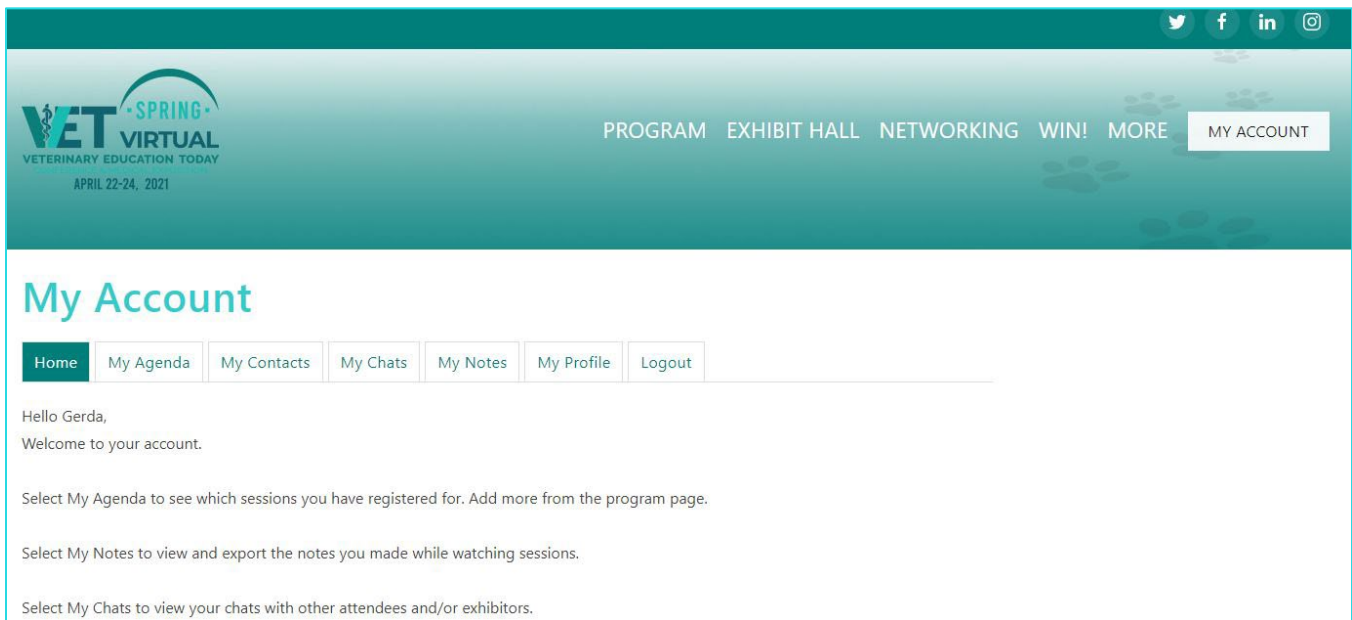
On or about **March 31st**, each representative that has been registered through the [Exhibitor Staff Registration link](#) will receive an email with their login information.

From the link in the email, you will be taken here (see image below-image from 2022 event).

Click **MY ACCOUNT** and Enter the email address and id# from email.



Go to **MY PROFILE** TAB. Click **Edit Profile** button.
From there you can upload a headshot and complete your online profile.




My Account

Home My Agenda My Contacts My Chats My Notes **My Profile** Logout

Below is your profile. Click Edit Profile to make any changes.

Gerda Hockridge

[✎ Edit My Profile](#)



Gerda Hockridge
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Macrosop Communications

Booth sales leads: When you are logged in, you can check the dashboard to see how many people have come by your booth. All attendees who click on any part of your booth, i.e.: download a brochure, get the passport number, click on your website, will be included in a report that is viewable on your dashboard. The report includes their contact information and other pertinent demographics, i.e.: accreditation, years in practice, etc. (subject to CASL regulations). The more options you take advantage of, the more clicks you will receive.

Click on Booth Chats first. Then *click here to access Booth Chats and Booth Statistics*.

My Account

Home My Agenda My Contacts **My Chats** My Notes My Profile Logout

Exhibitors, below are your personal contact chats. If applicable to your company, [click here to access Booth Chats and Booth Statistics](#).

Below are your active chats.

Name	Type	Last Response	View
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Click on Booth Chats.

Sponsor Chat Center

Company Booth Rep Chats will be listed below.

- Please set your availability. At least 1 person from your company must set their status to "Available" in order for the chat button to appear on your company profile page.
- Click on **View** to see a chat and respond. Items in Bold are new responses from visitors. "With" are the initials of the Booth Rep that responded last. Watch your browser tab notifications.
- [Read more instructions here](#)

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Booth Chats Booth Stats

Hello Gerda Hockridge - Please set your availability. I am available to chat

Name	Type	Last Response	Staff	View Chat
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Then click on Booth Stats to get the broader picture of connections.

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Booth Chats **Booth Stats**

The stats below are total cumulative hits. Select details to view the unique records.

Booth Profile Hits 0 <input type="button" value="Details"/>	Website Hits 0 <input type="button" value="Details"/>	File Downloads 0 <input type="button" value="Details"/>	Booth Chats 0 <input type="button" value="Details"/>	Email Messages 0 <input type="button" value="Details"/>	Video Meet Hits 0 <input type="button" value="Details"/>
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Contact Jennifer Hiett with any questions! jhiett@macgregorcom.com

Thank you and have a great show!