



Health & Safety Rules

We are certain that you are as committed to the safety of the delegates, exhibitors and staff involved in Veterinary Education Today as we are. The following health and safety requirements are not only best practices but are also requirements of the Occupational Health & Safety Act and Regulations in Ontario, Canada. Everyone on the show floor is responsible for ensuring a healthy and safe working environment. A signed copy of the Ontario Event Safety Rules Declaration MUST be submitted to Show Management by every exhibiting company.

Exhibitors are required to ensure the health and safety of their employees and inform them of these requirements prior to move-in.

Please initial, sign and return this two-page document by email or fax to the number/email listed below, signifying

- 1) Your intent to comply with these safety rules;
- 2) Your intent to communicate these rules to anyone setting up, tearing down, or working in your booth space.

EXHIBITING COMPANY _____ REPRESENTATIVE NAME: _____

SAFETY RULES	INITIALS
Safety footwear (steel-toed shoes or boots) MUST be worn during move-in and move-out as directed by Show Management. Absolutely NO open-toed shoes or sandals!	
In areas where overhead work is taking place, hardhats must be worn, and the area must be cordoned off with yellow caution tape and / or orange safety cones.	
All staff operating hand and / or power tools are required to wear appropriate personal protective equipment such as safety gloves and glasses.	
NO CHILDREN 16 years of age or younger will be allowed in the exhibit area during move-in and move-out.	
Keys must remain in vehicles that are left at the loading dock.	
Equipment belonging to the TICC, all show contractors or any other authorized contractor on-site can be operated <i>only</i> by an authorized operator from that organization.	
Freight-free aisles and exits must be kept free of obstructions (easels, signs etc.) at all times.	
All backgrounds must be at least 18 inches (0.45m) from any wall. No materials of any kind can be stored or discarded behind booths.	
Proper extension devices (i.e. ladders) must be used. We strongly discourage ladders 12' or higher. Items such as tables, chairs, boxes, etc. should not be used to lift a person.	
Early tear-down of exhibit booths causes a chain reaction of exhibitors eager to get home, and fills the aisles with packing boxes –CAUSING SAFETY HAZARDS. Please do not begin tear-down process until the official show closing announcement.	
Material Safety Data Sheets (MSDS) must be onsite with you at the booth for each WHMIS controlled chemical used at your booth, and all staff in contact with these chemicals are required to wear appropriate personal protective equipment such as safety gloves and glasses.	

Please complete both pages and send to Jennifer Hiatt by email: jhiatt@macgregorcom.com or by fax: 289-789-2253

SAFETY REQUIREMENTS COMPLIANCE DECLARATION FORM

All exhibitors must comply with the Occupational Health & Safety Act and Regulations, governed by the Province of Ontario. It is also the sole responsibility of each exhibitor to ensure that all on-site staff and contracted suppliers are familiar with this legislation and comply with the required regulations at all times while onsite at the International Centre.

These regulations will be strictly enforced on-site by both show management and representatives of the Ministry of Labour. Any fines or costs incurred due to the enforcement of the law will be at the sole expense of the exhibitor.

I, the undersigned, acknowledge that I have read and understand the attached Veterinary Education Today "Health and Safety Rules" document. I recognize that as an exhibitor and / or employer in the Province of Ontario, I am required to be educated on the Occupational Health & Safety Act and that I must ensure that my company works in compliance with the legislation at all times while on-site at the TICC & concede that failure to do so may result in work stoppages or Ministry of Labour fines and that all penalties incurred will be at the my own expense or that of the company to which I represent in signing this document.

I also acknowledge that it is my sole responsibility to ensure that all on-site move-in/move-out staff and contracted suppliers, employed by my company, are informed and compliant to both the Health & Safety Rules and the Occupational Health & Safety Act stipulated by the Province of Ontario. In the event of a charge, prosecution, or any other legal proceeding arising out of or related to the Occupational Health and Safety Act, as an exhibitor of Primary Care , I agree to be liable for the actions of my staff and contractors as it applies to the situation.

Exhibiting Company: _____ Booth # _____

Print Name: _____

Signature: _____
(I have authority to represent the exhibiting company listed above)

Date: _____

PLEASE COMPLETE AND RETURN THIS DECLARATION BY SEPTEMBER 18, 2019

**MOVE-IN WILL NOT BE PERMITTED UNTIL THIS FORM HAS BEEN RECEIVED
by Show Management. These rules will be strictly enforced on-site.**

**Please complete both pages and send to Jennifer Hiatt by
email: jhiatt@macgregorcom.com or by fax: 289-789-2253**